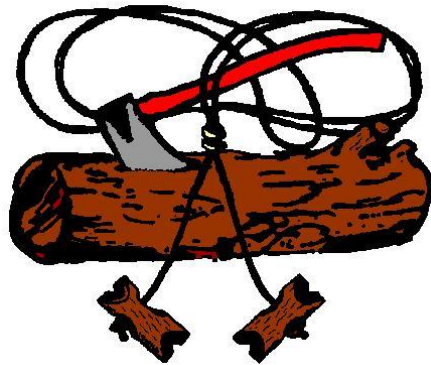


WOOD BADGE PRE-COURSE PARTICIPANT GUIDE



Potawatomi Area Council, BSA
Course: C7-651-19





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QUESTIONS – FURTHER INFORMATION

If you have any questions that are not answered in this guide, please contact the Course Director:

Rob Landquist – coursedirector@pac-woodbadge.org - (262) 290-3291

WHAT IS WOOD BADGE?

The Wood Badge course is designed to teach leadership principles that will be useful to you in every role in Scouting. Wood Badge is open to Cub Scout leaders, Scouts BSA leaders, Venturing advisors, Sea Scout leaders, District volunteers, Council volunteers and Professional Scouters. The skills you will learn in this course can also be applied to family and to other organizations outside of Scouting, such as your church, work, or civic organizations. It will help you become familiar with the entire Scouting family: Cub Scouts, Scouts BSA, Sea Scouts and Venturing. It is not position-specific training. You will live and work with other dedicated Scouters from multiple councils for six days. You will learn new skills, make new friends, and the bonds you will form with your patrol will last a lifetime.

ASSIGNMENTS & PAPERWORK

- ♣ **Personal Resource Questionnaire**
 - Complete online at pac-woodbadge.org
 - Username: **woodbadge**
 - Password: **pacbsa651**
 - Complete before Pre-Course Meeting – February 27th or March 1st, 2019
- ♣ **BSA Annual Health and Medical Record A-B-C**
 - Available online at pac-woodbadge.org
 - Due at Pre-Course Meeting – February 27th or March 1st, 2019
- ♣ **Acceptance of Invitation & Photo Release Form**
 - Page 15 of this guide
 - Due at Pre-Course Meeting – February 27th or March 1st, 2019
- ♣ **Pre-Course Assignment – Twenty Questions**
 - Pages 13-14 of this guide or online at pac-woodbadge.org
 - Complete and bring with you to the course – March 29, 2019



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COURSE DATES AND TIMES

Pre-course meetings

The pre-course meetings are to provide you with valuable information and ensure that you are prepared for the course. There are two meeting options. You only need to attend one of these meetings.

- ♣ February 27th **OR** March 1st 2019
- ♣ 7:00 pm – 8:30 pm
- ♣ Harkrider Service Center, 804 Bluemound Road, Waukesha, WI 53188 - Training room, back of the building
- ♣ Please wear your Official BSA Uniform – We will be taking your picture

Course Information

Dates:

This is a **six-day course** divided into two weekend sessions. You must attend both weekend sessions to complete the course.

- ♣ March 29th through March 31st 2019
- ♣ April 26th through April 28th 2019

Location:

- ♣ Camp Long Lake – N4350 Boy Scout Rd, St Cloud, WI 53079

Arrival Time:

- ♣ 7:30 am Friday – Please do not arrive earlier than 7:15 am. You will be greeted at the Boes Welcome Center.

Departure:

- ♣ 5:00 pm Sunday

Daily Schedule:

You will be participating in course sessions and activities that begin upon Friday arrival and continue through Saturday and Sunday starting about 7:00 am each morning continuing until about 9:00pm each evening.

You are expected to attend all sessions and activities of the course to successfully complete the practical portion of the course. Clear all other commitments for both weekends. We know that all of you have busy schedules and that this time away is difficult, but your attendance is required 100% during the two weekends.

Between Weekends:

There will be a patrol meeting and assignments that will be completed between the two weekend sessions. The date and time will be established by your patrol.



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DIRECTIONS TO CAMP LONG LAKE

Directions from the west of Milwaukee:

1. Take Hwy 26 North to Hwy 60 East
2. Take Hwy 60 East to Hwy 45 North
3. Now follow the directions below from the Milwaukee Metropolitan Area starting with Item 1

Directions from the Milwaukee Metropolitan Area:

1. Take US-45 North to Kewaskum WI
2. Continue on Hwy 45 through Kewaskum WI
3. Go about 7 miles past the third stoplight in Kewaskum WI; turn right onto Hwy 67 North
4. Travel about 4 miles into Dundee WI; Hwy 67 will make a sharp turn left
5. Continue on Hwy 67 for about 3 miles and turn right onto Boy Scout Road
6. Follow Boy Scout Road until you reach a gravel road
7. Continue on gravel road until you reach the camp parking lot





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ACCOMMODATIONS - FACILITIES

Camp Long Lake - First Weekend

During the first weekend of the course, you will be sleeping in cabins with other troop members. You will need to provide a sleeping bag or sheets & blankets, pillow, toiletry items, and other personal gear for the weekend. Please remember this is a group experience, so please be flexible.

Toilets and showers will be available. Separate accommodations will be available for men & women.

First weekend meals will be prepared by Wood Badge Staff and eaten as a group in the Dining Hall. You will not need to provide plates, cups, or utensils. You should bring a water bottle to use during the course. Coffee, tea, juice (including sugar-free) and snack items will be available during the day. You should note any special dietary concerns on your Personal Resource Questionnaire.

Learning sessions will take place in both indoor and outdoor settings. Most of the large group (troop) presentations will take place indoors in the Dining Hall. Small group (patrol) sessions will take place indoors or outdoors. It is recommended that you come prepared to deal with outdoor weather conditions.

Camp Long Lake - Second Weekend

During the second weekend of the course, you will be tent camping with your patrol. You will need to coordinate who in your patrol will bring the needed camping equipment to make a comfortable campsite. If you do not have a tent or cannot borrow one from a unit, consider sharing a tent with your patrol members.

You will need to provide a sleeping mattress or cot along with a sleeping bag and pillow. An extra blanket or heavier sleeping bag is recommended as April nights can be cold. You will need to bring a cup, plate, bowl and eating utensils. Your favorite coffee cup, mug and/or water bottle is necessary during the last three days. Come prepared to spend the weekend in outdoor weather conditions.

Outdoor latrines, washing stations, and drinking water are available in the area where the patrols will be camping. Shower houses are available at the camp. The Dining Hall has indoor toilets.

Your patrol will be given a food allowance before you leave camp the first weekend to purchase food for the second weekend. You will prepare six meals in your campsite for your patrol as well as 2 to 3 staff guests. You will be assigned a patrol campsite that will have one picnic table and a fire ring.

Most large group (troop) presentations will take place in the Dining Hall. Some may be presented in the outdoors. You will need to be prepared for a day in the outdoors, weather permitting. Small group (patrol) sessions will take place at your campsite around a picnic table under a dining fly. A small campstool or chair would be useful to have in your campsite.



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COURSE UNIFORM

Required Uniform

During the course, you will be required to wear the complete official BSA field uniform of your position in Scouting. If you serve in more than one capacity (for example, as both an Assistant Scoutmaster and a Cubmaster), wear the uniform representing the position in which you are most active. The complete official uniform includes:

- ✿ Official Scout shirt (long sleeve or short sleeve)
- ✿ Official Scout pants or shorts
- ✿ Official Scout belt and buckle (leather or web)
- ✿ Official Scout socks (any length)
- ✿ A Wood Badge course hat will be provided and worn by everyone
- ✿ A Wood Badge neckerchief will be provided and worn by everyone

Please inspect your uniform before the course and make any corrections to the placement of your uniform insignia. For the Wood Badge course, insignia should consist of:

- ✿ Council shoulder patch
- ✿ World Scout Crest
- ✿ Unit numerals
- ✿ Shoulder loops in color of primary position
- ✿ Position Patch

Should you have any questions, please refer to the BSA Uniform Inspection Sheet or the current Guide to Awards and Insignia. Both of these documents are available at pac-woodbadge.org.

Schedule for Wearing the Uniform

The complete uniform will be worn for all of the following activities:

- ✿ All troop assemblies and flag ceremonies
- ✿ All meal times
- ✿ All troop and patrol presentations
- ✿ All troop and patrol activities

As you can see, you will be in your complete uniform for most of the course. If you have additional uniform pieces, such as a second shirt, pants or shorts, you might want to consider bringing them. The only times you may wear other clothing will be during the evening in your patrol sites, during the service project on the second weekend, or when approved by the Scoutmaster for certain activities.

You will receive a **Wood Badge course t-shirt** that will be worn during the service project on the second weekend, and when approved by the Scoutmaster for certain activities.

Nametag

Your course nametag will be given to you at registration. You are expected to wear it during the entire course.



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MEDICAL FORM

You will need a current physical exam completed and turned in to be eligible to participate in the course. The Annual BSA Health and Medical Form (Form 680-001, which is found on line) is the required form for this purpose. Regardless of age, all persons involved with Wood Badge must have had a physical exam within a year of the course start date. You must fill out parts A, B and C signed by your doctor.

All completed and signed physical exam forms should be turned in by the Pre-Course Meeting. If you are not able to attend the pre-course meeting, please contact the Course Director to make arrangements to turn your form in. Your medical form will be returned to you at the end of the course.

MEDICATIONS

Please make sure you bring any necessary medications in labeled containers to the course. They must be checked by our health officer at registration. You will be responsible for storing your medications and administering them during the course. Refrigeration for medication is available.

FIRST AID AND MEDICAL TREATMENT DURING THE COURSE

Upon check-in at the course, please inform the health officer of any changes in your medical condition or of any current medical problems. The health officer will let the course staff know if there are any recent medical problems that they should be aware of.

The health officer will treat minor injuries or illnesses and to facilitate any need for advanced medical care.

Please inform the course director well in advance if you have any special physical or dietary requirements.

WOOD BADGE MEMORABILIA AND TRADING POST COSTS

The Wood Badge Course Trading Post will have merchandise for sale during the course on both weekends. These items may include Wood Badge patches, pins, critter items, clothing, and various other items.

A **CD with pictures from the course** as well as group pictures will be provided a few weeks after the completion of the course.

INTER-FAITH WORSHIP SERVICE

During the first weekend we will have an inter-faith worship service. During that time we will be taking a free-will offering that will go to the World Friendship Fund. More information about the World Friendship Fund can be found at scouting.org or at pac-woodbadge.org.



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PACKING LIST – WHAT TO BRING

- ♣ Paperwork
 - Completed Health Form (if not already turned in.)
 - Pre-course Assignment—Twenty Questions
 - ♣ Complete Official Scout uniform
 - Uniform shirt
 - Uniform pants or shorts
 - Scout belt
 - Scout socks
 - ♣ Clothing – Dress for the weather
 - T-shirts
 - Underwear
 - Sweatshirt
 - Jacket/Coat
 - Sleepwear
 - Shoes/Boots
 - Extra shoes
 - Rain gear (poncho or rain suit)
 - Gloves and winter hat
 - ♣ Personal Hygiene
 - Toothbrush & toothpaste
 - Dental floss
 - Soap in carrier or plastic bag
 - Comb or brush
 - Towel & washcloth
 - Deodorant
 - Handkerchiefs or tissues
 - Medications in labeled containers
 - Ear plugs (Scouters tend to snore)
 - ♣ Camping gear
 - Backpack or duffle bag
 - Flashlight with extra batteries
 - Water bottle
 - Plate, bowl, cup – ②
 - Fork, spoon, knife – ②
 - Pocket knife or multi-tool
 - Personal First Aid Kit
 - Notebook & pen or pencils
 - Small day pack
 - Tent with rain fly and ground cloth – ②
 - ♣ Bedding
 - Sleeping pad or air mattress – ②
 - Sleeping bag or sheets & blanket
 - Pillow
 - ♣ Other Items
 - Watch
 - Camera
 - Sunglasses
 - Work gloves – ②
 - Whistle
 - Nylon cord
 - Repair kit
 - Camp songs or skit books
 - Small folding camp stool or chair – ②
 - Alarm clock
 - Religious books
- ② = Needed second weekend only

WHAT NOT TO BRING

- Fireworks of any type
- Alcohol or illegal drugs
- Firearms and ammunition
- Archery bows and arrows
- Sheath knives
- Wrist rockets or sling shots
- Generators
- Televisions, radios, CD players, etc.

Camp Long Lake has a **ZERO TOLERANCE POLICY** for illegal drugs and alcohol. Violation will result in confiscation, police notification, and dismissal from the course.



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HOW TO PACK

First Weekend

Wear your uniform. Carry the following items in your small day pack:

- ♣ Sweatshirt or Jacket
- ♣ Rain gear
- ♣ Medications
- ♣ Flashlight
- ♣ Water bottle
- ♣ Notebook & pen or pencils
- ♣ Camera

When you check in you will be directed where to put your duffle bag or backpack. The quartermasters will transport your gear to your assigned cabin. You will not have access to your duffle bag or backpack until after dinner.

Second Weekend

The second weekend of the course, leave your gear in your vehicle until after you check in. Shortly after everyone arrives, your patrol will be given direction to transport your personal gear and your patrol's equipment to your campsite for set up. Your patrol will need to furnish whatever tents, cooking supplies, coolers, lanterns, etc. to be self-contained in your campsite. We will provide each patrol with a canvas dining fly and picnic table. We will also provide each patrol 2 Dutch ovens, if requested. Vehicles must remain in the designated parking lot. You will be carrying your gear to your campsite.

SMOKING POLICY

The official designated smoking areas are located behind Boes Reception Center and by the dumpsters behind the Dining Hall. Do not leave cigarette butts on the ground. Smoking at Camp Long Lake will be permitted if done discreetly and conducted away from other members of the Troop.

CAMP SECURITY

All items brought to the course are brought at your own risk; you are responsible if it is lost, broken or stolen. If you don't want to take that risk, then please leave the item at home. Please make sure that all items are clearly marked with your name.

BEING PART OF YOUR PATROL

You are expected to stay with your patrol and participate in all course activities from the scheduled time of arrival to the scheduled time of departure. You will not be permitted to leave Camp Long until you are dismissed at 5:00 pm on Sunday.



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PERSONAL CONDUCT

You are expected to live in accordance with the Scout Oath and Scout Law at all times during the course. Scouting is a "safe haven." We will have lots of fun, but never at another person or patrol's expense

TELEPHONE CALLS & EMERGENCY NOTIFICATION PROCEDURES

We recognize that most of you carry cell phones as a regular part of your work or daily life. You are welcome to bring cell phones to camp, but we ask that you keep them turned off for most of the course. Cell phones must not interrupt any presentations or activities. The following guidelines will be in place during the course concerning the use of cell phones:

1. All cell phones must be turned off during all troop assemblies, troop and patrol presentations, and meal times.
2. Any phone calls other than emergency calls must be made early in the day before we start or late in the evening after we have finished for the day. Please inform your office and family that you will not be available to return phone calls during the day. Generally this will be between the hours of 7:30am and 9:00pm.
3. Please find a place to make your phone call that is out of the way and will not disrupt the activities of the rest of the troop or your patrol.
4. Please keep your phone time to a minimum.
5. Please clear your schedule so you can fully enjoy and benefit from the course.
6. If your family needs to contact you for an emergency they should call the course director. The course director can then let you know you need to call them.

INTERNET ACCESS & EMAIL

We will not be providing internet access during the course. Please plan accordingly. The above guidelines apply to checking and using email. Please remember it is important for you to attend and participate in all presentations and activities. All distractions must be minimized.



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THE WOOD BADGE TICKET

Background

One of the great traditions of Wood Badge is the ticket. In Baden-Powell's day, those in the military were expected to pay their own way back to England at the end of their service. To economize, soldiers nearing completion of their duties would seek assignments at posts increasingly close to home - a process known as "working your ticket."

During the course, you will be asked to develop a ticket - a list of goals that will allow you to use your new leadership skills in ways to strengthen Scouting in your home unit, district, and council. Writing and then 'working' your ticket will provide a way for you to put into practice the Wood Badge leadership skills and to transfer those skills into achieving your goals.

Purpose

A primary purpose of the Wood Badge experience is to provide leadership for Scouting and leadership for America. Your ticket is a commitment to complete a set of goals that will significantly strengthen the BSA program in which you are involved.

Key Concepts

Your ticket will be based on:

- ✿ Your Scouting role.
- ✿ Your personal values.
- ✿ Your vision of success.
- ✿ A mission composed of five significant goals.

Aspects of the five significant goals:

- ✿ Goals will be in support of your current Scouting position and should have a significant positive impact on youth.
- ✿ One of your goals must incorporate some aspect of diversity.

The goals written for your ticket should be **SMART**: **S**pecific / **M**easurable / **A**ttainable / **R**elevant / **T**ime-Based.

The troop guide assigned to your patrol will help guide you in developing and preparing your ticket.

A permanent ticket counselor will mentor you and approve of the completion of your ticket.

The five ticket goals must be completed within 18 months of your Wood Badge course (**before October 28, 2020**).

Upon completion of all five items of your Wood Badge ticket, you will receive your Wood Badge certificate, beads, neckerchief and woggle in an appropriate recognition ceremony of your choosing.

The "**Pre-Course Assignment – Twenty Questions**" worksheet is included in your informational packet to give you a preview of expectations, not for you to write your ticket before the course begins. The "twenty questions" worksheet will help you come closer to being able to write your ticket and is for you to complete before the course begins. **Do not begin to use the ticket worksheet until we have introduced you to it in the course itself.**



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PRE-COURSE ASSIGNMENT – TWENTY QUESTIONS

An important focus of the Wood Badge course will be a consideration of our roles as leaders in Scouting, in the workplace, and in our communities. Among the most valuable discussions that will occur will be an ongoing consideration of setting leadership goals and then determining the manner in which those goals can be reached.

The Twenty Questions assignment is intended to help you lay the groundwork for the course by developing a clearer understanding of your personal interests, values, and sense of the future. At Wood Badge, you will have the opportunity to channel that information into the development of specific goals and effective means of action.

- ✿ This assignment is for you to do on your own.
- ✿ You must bring this completed form with you to the course to help you write your ticket.

Use this opportunity to take a good look at where you are now in terms of interests, leadership skills, and opportunities, and where you would like to be. Be as honest as you can. Enjoy the experience.

What to do:

- ✿ Set aside time to think seriously about the following questions.
- ✿ Answer the questions as fully and honestly as you can.
- ✿ Write down your answers and bring them to the Wood Badge course. You will find them to be a helpful reference – only you will see the answers.
- ✿ Don't worry about what the "right" answers or about satisfying someone else's idea of how you should respond.

The questions:

1. What do I feel are my greatest strengths?
2. What strengths do others notice in me?
3. What do I most enjoy doing?
4. What qualities of character do I most admire in others?
5. Who is a person who has made a positive impact on my life?
6. Why was that person able to have such significant impact?
7. What have been my happiest moments in life?



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8. Why were they happy?
9. If I had unlimited time and resources, what would I choose to do?
10. When I daydream, what do I see myself doing?
11. What are the 3 or 4 most important things to me?
12. When I look at my work life, what activities do I consider of greatest worth?
13. What can I do best that would be of worth to others?
14. What talents do I have that no one else really knows about?
15. If there are things I feel I really should do, what are they?
16. What are my important roles in life?
17. In each of those roles, what are my most important lifetime goals?
18. In five years, what role do I see for myself in Scouting?
19. What would I really like to be and do with my life?
20. What are the most important values I use to guide and motivate my actions?



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ACCEPTANCE OF INVITATION

WOOD BADGE COURSE C7-651-19

I accept the invitation to attend the Wood Badge course being held at **Camp Long Lake** starting on March 29, 2019.

My signature indicates that:

1. I am a registered adult leader in the Boy Scouts of America.
2. I have completed basic training and outdoor skills training relevant for my position in Scouting.
3. I understand that the full fee for the course is \$300.00 for all participants (with incentives in place for discounted fees for early payment in full) and must be paid by February 28, 2019.
4. I understand that my participation in the Wood Badge course is based on the successful completion of the Annual BSA Health and Medical Record and that my completed Health and Medical Record Form must be presented no later than the pre-course meeting on February 23, 2019.
5. I understand that withdrawal from the course after February 28, 2019 for reason other than health/ medical related reasons or emergency reasons may result in forfeiture of my deposit.
6. I understand that attendance at all sessions (which includes both weekends --- all day Friday, Saturday and Sunday) is mandatory and is required for certification.
7. I understand that I am attending the practical phase of Wood Badge Training and that I must still complete the application phase (commonly known as "completing my ticket") in order to be fully certified.

Signature: _____ Date: _____

Print Name: _____

Photo Release Form

I hereby assign and grant to the Boy Scouts of America the right and permission to use and publish the photographs, film, video tapes, electronic representations and/or sound recordings made of me during the Wood Badge course C7-651-19 at Camp Long Lake, and I hereby release the Boy Scouts of America from any and all liability from such use and publication.

I hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage and/or distribution of said photographs, film, video tapes, electronic representations and/or sound recordings without limitation at the discretion of the Boy Scouts of America and I specifically waive any right to compensation I may have for any of the foregoing.

Signature: _____ Date: _____

Print Name: _____